

# Town of Limon, Colorado

## Notes to Financial Statements

### December 31, 2016

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#### 1. Summary of Significant Accounting Policies

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The Town of Limon operates under a council-mayor form of government and maintains accounting policies to conform to generally accepted accounting principles as applicable to governments. The following is a summary of the more significant policies.

##### **Reporting Entity**

The Town has no component units using the criteria as set forth in generally accepted accounting principles. The determination to include separate governmental entities is based on the criteria of Governmental Accounting Standards Board (GASB) Statement 14. GASB Statement 14 defines the reporting entity as the primary government and those component units for which the primary government is financially accountable. To be financially accountable, a voting majority of the component unit's board must be appointed by the primary government, and either A) the primary government must be able to impose its will, or B) the primary government may potentially benefit financially or be financially responsible for the component unit.

##### **Related Organizations**

The Town's Board of Trustees is responsible for appointing the members of the board of the Limon Housing Authority, but the Town's financial responsibility for this organization does not extend beyond making the appointments. Therefore, it is not included in these financial statements.

The financial statements of the Authority may be obtained from: Director, Limon Housing Authority, 1880 Circle Lane, Limon, CO 80828.

##### **Fund Accounting**

The accounts of the Town are organized on the basis of funds and account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues, and expenditures or expenses, as appropriate. Government resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The Town reports the following major governmental funds:

General Fund - The general fund is the general operating fund of the Town. It is used to account for all financial resources except those required to be accounted for in another fund.

**Town of Limon, Colorado**  
**Notes to Financial Statements (continued)**  
**December 31, 2016**

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**1. Summary of Significant Accounting Policies (continued)**

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Head Start Fund – This fund accounts for a Federal Head Start grant, which is passed through to the local child-care center.

Proprietary Funds – Proprietary funds are used to account for operations that are financed and operated in a manner similar to private business enterprises, where the intent of the governing body is that the costs (including depreciation) of providing goods or service to the general public on a continuing basis be financed or recovered primarily through user charges. Proprietary funds are considered major funds because of community interests in the activities and sources of funding supporting these operations.

The Town of Limon operates the Water and Sewer Utilities, the Municipal Recreation Area Fund (primarily golfing activities), the Airport Fuel Fund (for the sale of fuel to airplane operators) and the Ambulance Service Fund on this basis.

Fiduciary Fund – Employees’ Pension Plan, as more fully described in Note 6.

**Government-wide and Fund Financial Statements**

The government-wide financial statements (the statement of net position and the statement of activities) report information on all of the nonfiduciary activities of the primary government. For the most part, the effect of interfund activity has been removed from these statements. Governmental activities, which normally are supported by taxes and intergovernmental revenue, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support.

The statement of activities demonstrates the degree to which the direct expenses of a given function or activity are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported as general revenues.

**Town of Limon, Colorado**  
**Notes to Financial Statements (continued)**  
**December 31, 2016**

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**1. Summary of Significant Accounting Policies (continued)**

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Separate financial statements are provided for governmental funds, proprietary funds, and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual government funds and major individual enterprise funds are reported as separate columns in the fund financial statements.

**Measurement focus, basis of accounting, and financial statement presentation**

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the proprietary fund and fiduciary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter, to pay liabilities of the current period. For this purpose, the government considers revenues to be recognizable when received. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

Property taxes, franchise fees, licenses, and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. Only the portion of special assessments receivable due within the current period is considered to be susceptible to accrual as revenue of the current period. Sales tax collected and held by vendors at year end on behalf of the Town is also recognized as revenue if collected within 30 days after year end. Expenditure-driven grants are recognized as revenue when qualifying expenditures have been incurred and all other grant requirements have been met. Entitlements and shared revenues are recorded at the time of receipt or earlier if the susceptible to accrual criteria are met. All other revenue items are considered to be measurable and available only when cash is received by the government.

**Town of Limon, Colorado**  
**Notes to Financial Statements (continued)**  
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**1. Summary of Significant Accounting Policies (continued)**

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Amounts reported as program revenue include 1) charges to customers or applicants for goods, services, or privileges provided, 2) operating grants and contributions, and 3) capital grants and contributions. Internally dedicated resources are reported as general revenues rather than as program revenues.

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's ongoing operations. The principal operating revenues of the Proprietary funds are charges to customers for sales and services. Operating expenses for proprietary funds include the cost of sales and services, administrative expenses, and depreciation on capital assets. All revenue and expenses not meeting this definition are reported as nonoperating revenues and expenses. When both restricted and unrestricted resources are available for use, it is the Town's policy to use restricted resources first, then unrestricted resources as they are needed.

**Fund Equity**

Fund balance for governmental funds should be reported in classifications that comprise a hierarchy based on the extent to which the government is bound to honor constraints on the specific purposes for which spending can occur. Governmental funds report up to five classifications of fund balance: nonspendable, restricted, committed, assigned, and unassigned. Because circumstances differ among governments, not every government or every governmental fund will present all of these components. The following classifications describe the relative strength of the spending constraints:

- *Nonspendable fund balance* - The portion of fund balance that cannot be spent because it is either not in spendable form (such as prepaid amounts or inventory) or legally or contractually required to be maintained intact.
- *Restricted fund balance* - The portion of fund balance that is constrained to being used for a specific purpose by external parties (such as bondholders), constitutional provisions, or enabling legislation.
- *Committed fund balance* - The portion of fund balance that can only be used for specific purposes pursuant to constraints imposed by formal action of the government's highest level of decision-making authority, the Board of Trustees. The constraint may be removed or changed only through formal action of the Board of Trustees.

**Town of Limon, Colorado**  
**Notes to Financial Statements (continued)**  
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**1. Summary of Significant Accounting Policies (continued)**

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- *Assigned fund balance* - The portion of fund balance that is constrained by the government's intent to be used for specific purposes, but is neither restricted nor committed. Intent is expressed by the Board of Trustees to be used for a specific purpose. Constraints imposed on the use of assigned amounts are more easily removed or modified than those imposed on amounts that are classified as committed.
  
- *Unassigned fund balance* - The residual portion of fund balance that does not meet any of the criteria described above. If more than one classification of fund balance is available for use when an expenditure is incurred, it is the Town's policy to use the most restrictive classification first.

**Capital Assets**

Capital assets, which include property, plant, equipment, and infrastructure assets (e.g. streets, bridges, sidewalks, and similar items), are reported in the applicable governmental or business-type activities columns in the government-wide financial statements. Capital assets are defined by the government as assets with an initial, individual cost of more than \$5,000 and an estimated useful life in excess of one year. Property, plant and equipment purchased or acquired is carried at historical cost or estimated historical cost. Donated or contributed fixed assets are recorded at their estimated fair value on the date received.

As a Phase 3 government, as defined in GASB 34, the Town has elected to not report major general infrastructure retroactively; therefore, the government-wide financial statements do not reflect infrastructure assets completed prior to January 1, 2004.

The costs of normal maintenance and repairs are charged to operations as incurred. Improvements are capitalized and depreciated over the remaining useful lives of the related fixed assets, as applicable.

Depreciation of buildings, plants, and machinery and equipment is computed using the straight-line method over the following estimated useful lives:

Streets, sidewalk, curb, & gutter	25 to 30 years
Buildings and Improvements	20 to 40 years
Water and Sewer Systems	50 years
Water and Sewer Plants	20 to 50 years
Recreation Area Improvements	20 to 25 years
Equipment	5 to 15 years
Water Wells	20 years

**Town of Limon, Colorado**  
**Notes to Financial Statements (continued)**  
**December 31, 2016**

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**1. Summary of Significant Accounting Policies (continued)**

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**Long-term Obligations**

In the government-wide financial statements, and proprietary fund types in the fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable government activities, business-type activities, or proprietary fund type statement of net position.

**Budget and Budgetary Accounting**

The Town follows these procedures in establishing the budgetary data reflected in the financial statements.

On or prior to October 15, the Town Manager submits to the Board of Trustees a proposed operating budget for the fiscal year commencing the following January 1. The operating budget includes proposed expenditures and the means of financing them.

Public hearings are conducted to obtain taxpayer comments.

Prior to January 1, the budget is legally enacted through the passage of an ordinance. Amendments can be made until year end. On December 21, 2016, the Board approved a resolutions appropriating additional sums of money for the year 2016. The original and amended appropriation amounts are presented in the budgetary data in the financial statements.

Budgets for governmental and pension funds are adopted on a basis consistent with generally accepted accounting principles. Budgets for the Proprietary funds are adopted to fulfill statutory requirements and are prepared on an appropriation basis. Principally, the appropriation basis of budgeting provides for a full accrual basis of accounting, loans and reimbursements received, note receivable principal, capital expenditures and bond principal payments, but does not provide for depreciation and amortization. For 2016 the Board of Trustees budgeted all funds and appropriated spending limits by fund. Therefore, the comparisons of actual and budget amounts relating to legal requirements shown in the financial statements is based on “total expenditures” plus “operating transfers to other funds” in the various fund types. All appropriations lapse at year end.

**Encumbrances**

The Town does not employ the method of encumbrance accounting that reserves specific appropriations for purchase orders and other commitments. Encumbrances outstanding at year end, when material, are reported as a reservation of fund balance since they do not constitute expenditures or liabilities.

**Town of Limon, Colorado**  
**Notes to Financial Statements (continued)**  
**December 31, 2016**

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**1. Summary of Significant Accounting Policies (continued)**

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**Cash and Investments**

Cash includes interest-bearing demand deposits (checking and money-market accounts), as well as short-term investments with a maturity date within three months of the date acquired.

Investments are stated at cost, except for marketable debt and equity security investments of the pension trust, which are valued at market. State statutes authorize the allowable type of investments, which are detailed in Note 2.

**Property Taxes**

Annual property taxes are levied and assessed on January 1 and are certified to the County by December 15 of the current year. On January 1 of the following year, the County Treasurer bills the property owners, thus establishing an enforceable lien on the property. The County Treasurer also collects the property taxes and remits the collections on a monthly basis to the Town.

The Town recognizes a receivable for property tax levies upon certification by the County Treasurer. A deferred revenue liability is recorded in the same amount since the taxes are not available at year end to fund expenditures of the current year. They are recognized as revenue when collected in the following year.

Property taxes are computed using mills, where one mill is equal to \$1 on \$1,000 of assessed value. The mill levy for 2016 was 17.686.

**Inventory and Supplies**

Inventories of items in the following funds were valued at cost:

General Fund - Dumpsters and polycarts held for resale and street supplies	\$ 31,112
Utility - Treatment supplies, meters and parts	51,980
Municipal Recreation Area - Merchandise & Concessions	3,917
Airport Fuel Fund - Airplane fuel	<u>7,339</u>
Total Inventories	<u>\$ 94,348</u>



**Town of Limon, Colorado**  
**Notes to Financial Statements (continued)**  
**December 31, 2016**

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**1. Summary of Significant Accounting Policies (continued)**

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**Compensated Absences**

By ordinance, the Town's policy regarding vacation time is to not let it accumulate beyond one year, although some exceptions are made upon approval of management. Any unused vacation time is paid upon termination. Also by ordinance, any employee accumulating sick leave beyond 60 days shall continue to accrue sick leave at the rate of one-half day per month and shall have the additional leave added to vacation leave for the following year. The liability for vacation pay included in these financial statements includes such sick leave accrued to December 31, 2016.

**Compliance with Colorado Contraband Forfeiture Act**

Contraband funds collected and related disbursements are included in the financial statements.

**Bond Discounts and Issuance Costs**

Bond discounts and premiums are being amortized over the term of the bonds on the straight-line method. Bond issuance and loan acquisition costs are expensed as incurred.

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**2. Cash and Investments**

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For the purpose of the statement of cash flows, the Town considers all highly liquid investments (excluding restricted assets) with a maturity of three months or less when purchased to be cash equivalents.

Cash Deposits – The Colorado Public Deposit Protection Act (PDPA) requires that all units of local government deposit cash in eligible public depositories. Eligibility is determined by state regulators. Amounts on deposit in excess of federal insurance levels must be collateralized. The eligible collateral is specified by the PDPA. PDPA allows the institution to create a single collateral pool for all public funds. The pool is to be maintained by another institution or held in trust for all uninsured public deposits as a group. The market value of the collateral must be at least equal to 102% of the uninsured deposits. The State Regulatory Commissions for banks and savings and loan associations are required by Statute to monitor the naming of eligible depositories and reporting of the uninsured deposits and assets maintained in the collateral pools. Custodial credit risk is the risk that in the event of a bank failure, the Town's deposits may not be returned to it. The Town has a policy of limiting custodial credit risks by assuring that deposits are only made in eligible public depositories. As of December 31, 2016, none of the Town's deposits are deemed to be exposed to custodial credit risk.



**Town of Limon, Colorado**  
**Notes to Financial Statements (continued)**  
**December 31, 2016**

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**2. Cash and Investments (continued)**

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The Town's cash deposits at December 31, 2016 was \$2,440,993 which include cash, investments, and restricted assets in the primary government Statement of Net Position and cash in the Employee's Pension Plan in the Statement of Fiduciary Net Position. Cash on hand was \$914 and the remaining \$2,440,079 is explained below:

Cash balances and certificates of deposit:

	Bank Balance	Carrying Balance
Insured (FDIC)	\$ 1,000,000	\$ 1,000,000
Collateralized by securities held by the pledging financial institution's trust department or agent in the Town's name	1,456,959	1,440,079
Total cash and certificates of deposit	\$ 2,456,959	\$ 2,440,079

The difference between the bank balance and carrying balance is \$16,880, which were outstanding items that had not cleared the banks as of December 31, 2016.

Investments - Colorado statutes specify in which instruments the local government may invest, which include:

1. Repurchase agreements in obligations of the United States;
2. Obligations of the United States or obligations unconditionally guaranteed by the United States;
3. General obligation or revenue bonds of any state, District of Columbia, US territory or any of their subdivisions, with certain limitations;
4. Bankers acceptance issued by a state or national bank, with certain limitations;
5. Commercial paper, with certain limitations;
6. Any obligation, certificate of participation or lease/purchase of the investing public entity;
7. Money market funds, with certain limitations, which invest in the types of securities listed above;
8. Guaranteed investment contracts, with other certain limitations;
9. Participation with other local governments in pooled investment funds (trusts). These trusts are supervised by participating governments, and must comply with the same restrictions on cash deposits and investments. These trusts are "Colotrust" and "CSAFE".

**Town of Limon, Colorado**  
**Notes to Financial Statements (continued)**  
**December 31, 2016**

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**2. Cash and Investments (continued)**

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Other than in the Employees' Pension Plan the Town's only investments are in bank savings, money market accounts and certificates of deposit, which are included in cash and cash equivalents.

Colorado statutes also specify in which instruments a municipal retirement board may participate in the following types of retirement plans:

1. A plan administered by a qualified insurance company;
2. Establish a trust with a bank or trust company;
3. Belong to Colorado's Public Employees Retirement Association (PERA);
4. Invest in the same manner as PERA is authorized. It is authorized to make a broad range of investments, with these limitations on common or preferred stock:
  - A. The aggregate amount of moneys invested in corporate stocks or corporate bonds, notes, or debentures which are convertible into corporate stock or in investment trust shares shall not exceed 65% of the then book value of the fund.
  - B. No investment of the fund in common or preferred stock, or both, of any single corporation shall be of an amount which exceeds 5% of the then book value of the fund, nor shall the fund acquire more than 12% of the outstanding stock or bonds of any single corporation.

The Employees' Pension Plan investments at December 31, 2016 are reported at fair market value. The Employees' Pension Plan investments are shown below:

	Fair Market Value	Maturity	Credit Rating	Rating Agency
Stocks, bonds and mutual funds:				
Domestic Stocks	\$ 474,662	n/a	Not Rated	n/a
International Stocks	13,019	n/a	Not Rated	n/a
Mutual Funds	1,260,626	n/a	3-4 Stars	Morningstar
Money Market and Other	<u>133,209</u>	n/a	Not Rated	n/a
Total Investments	<u>\$ 1,881,516</u>			

**Town of Limon, Colorado**  
**Notes to Financial Statements (continued)**  
**December 31, 2016**

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**2. Cash and Investments (continued)**

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Interest Rate Risk – The Town and the Employees’ Pension Plan does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value loss resulting from increasing interest rates.

Credit Risk – The Town does not have a formal investment policy that would further limit its investment choices beyond those listed above which are approved by Colorado Statutes.

A reconciliation of the Town’s deposits and investments to the financial statements is as follows:

Cash and Cash Equivalents	\$ 1,252,498
Pooled Cash Overdraft	(80,018)
Restricted Cash	1,235,226
Fiduciary Funds – Cash	32,373
Fiduciary Funds – Investments	<u>1,881,516</u>
Total	<u>\$ 4,321,595</u>

Fair Value Measurement and Application – The Town categorizes its fair value measurements within the fair value hierarchy established by generally accepted accounting principles. The hierarchy is based on the valuation inputs used to measure the fair value of the asset. Level 1 inputs are quoted prices in active markets for identical assets; Level 2 inputs are significant other observable inputs; and Level 3 inputs are significant unobservable inputs. All of the Town’s investments are measured at fair value using Level 1 inputs.

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**3. Restricted Assets**

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Restricted assets are for the following purposes:

General Fund – Emergency reserve under Article X, Section 20 of the Colorado Constitution. Accumulation at December 31, 2016 of \$84,424 is 3% of the Town’s annual expenditures in the governmental fund types. Reserve is held in a bank certificate of deposit.

General Fund – equipment replacement reserves. Accumulation at December 31, 2016 is \$294,416. Reserves are held in bank savings accounts.

General Fund – economic development reserve. Accumulation at December 31, 2016 is \$16,500. Reserves are held in a bank savings account.

**Town of Limon, Colorado**  
**Notes to Financial Statements (continued)**  
**December 31, 2016**

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**3. Restricted Assets (continued)**

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Utility Fund – reserve of \$219,563 for operation and maintenance of the water treatment plant. \$35,383 of the \$219,563 is required by the 2000 water revenue bonds and is held in a bank savings account. The remaining \$184,180 is not required by a bond issue and is held in bank certificates of deposit.

Utility Fund – funds held as required reserve for 2012 water revenue bonds. Amount held in a bank savings account totals \$307,041 at December 31, 2016.

Utility Fund – reserve for Emergency Reserve and repayment of revenue bonds. Reserves in the amount of \$52,114, as of December 31, 2016 are held in a bank savings account and certificates of deposit.

Utility Fund – accumulation of monthly fee from State of Colorado for maintenance of the sewer system serving the Limon Correctional Facility. This fee will be discontinued as of 2031. The amount accumulated of \$19,105, as of December 31, 2016, is in a bank savings account.

Utility Fund – equipment maintenance and replacement reserve. Accumulation at December 31, 2016 is \$168,767. Reserve is held in a bank savings account.

Ambulance Fund – equipment maintenance and replacement reserve. Accumulation at December 31, 2016 is \$70,954. Reserve is held in a bank savings account.

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**4. Note Receivable and Special Assessment Receivable**

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The note receivable from Frasier Farms resulted from the sale of the Dickens ranch land in 2004, with the Town retaining the water rights. Payments including principal and interest, at a rate of 5.369%, are due each year in the amount of \$27,455, until the year 2023.

The special assessment receivable resulted from 2004 and 2005 street and sidewalk improvements. Payments on the 2004 assessment including principal and interest, at a rate of 6.65% are due from affected residents from 2009 to 2024 in the amount of \$9,078 each year. Residents are permitted to pay their accounts in full at any time, which would also decrease total future annual payment requirements.

Payments on the 2005 assessment including principal and interest, at a rate of 7% are due from 2009 to 2025 in the amount of \$19,050 each year. Residents are permitted to pay their accounts in full any time, which would also decrease total future annual payment requirements.

**Town of Limon, Colorado**  
**Notes to Financial Statements (continued)**  
**December 31, 2016**

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**5. Capital Assets**

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Capital asset activity for the year was as follows:

	Balance December 31, 2015	Additions	Conveyances or Retirements	Balance December 31, 2016
Governmental activities:				
Non-depreciable assets:				
Land	\$ 1,223,226	\$ -	\$ -	\$ 1,223,226
Depreciable assets:				
Buildings	2,833,881	17,661	-	2,851,542
Equipment	2,516,087	223,231	-	2,800,303
Infrastructure	4,935,344	37,036	-	4,972,380
Total depreciable assets	<u>10,416,297</u>	<u>287,928</u>	<u>-</u>	<u>10,704,225</u>
Total capital assets	<u>11,639,523</u>	<u>287,928</u>	<u>-</u>	<u>11,927,451</u>
Less accumulated depreciation for:				
Buildings	(1,499,541)	(85,402)	-	(1,584,942)
Equipment	(1,582,273)	(139,626)	-	(1,721,899)
Infrastructure	(1,451,325)	(179,484)	-	(1,630,809)
Total accumulated depreciation	<u>(4,533,139)</u>	<u>(404,512)</u>	<u>-</u>	<u>(4,937,651)</u>
Depreciable assets, net	<u>5,883,158</u>	<u>(116,584)</u>	<u>-</u>	<u>5,766,574</u>
Governmental activities assets, net	<u>\$ 7,106,384</u>	<u>\$ (116,584)</u>	<u>\$ -</u>	<u>\$ 6,989,800</u>

Depreciation expense was charged to functions of the Town as follows:

General government	\$ 42,331
Airport	21,229
Public safety - police	18,663
Highways and streets	52,844
Public works - sanitation	10,277
Public health - cemetery	3,399
Culture and recreation	76,285
Infrastructure	<u>179,484</u>
Total governmental activities depreciation expense	<u>\$ 404,512</u>

**Town of Limon, Colorado**  
**Notes to Financial Statements (continued)**  
**December 31, 2016**

**5. Capital Assets (continued)**

	Balance December 31, 2015	Additions	Conveyances or Retirements	Balance December 31, 2016
Business-type activities:				
Non-depreciable assets:				
Water rights	\$ 1,048,995	\$ -	\$ -	\$ 1,048,995
Land	241,797	-	-	241,797
Construction in progress	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total non-depreciable assets	<u>1,290,792</u>	<u>-</u>	<u>-</u>	<u>1,290,792</u>
Depreciable assets:				
Water system, plant & equipment	9,348,051	167,288	-	9,515,339
Sewer system, plant & equipment	4,422,281	6,640	-	4,428,921
Rec area facilities & equipment	412,508	13,335	-	425,843
Ambulance building & equipment	<u>974,573</u>	<u>262,063</u>	<u>-</u>	<u>1,236,636</u>
	<u>15,157,413</u>	<u>449,326</u>	<u>-</u>	<u>15,606,739</u>
Total capital assets	<u>16,448,205</u>	<u>449,326</u>	<u>-</u>	<u>16,897,531</u>
Less Accumulated depreciation for:				
Water system, plant & equipment	(4,133,009)	(268,439)	-	(4,401,448)
Sewer system, plant & equipment	(1,910,248)	(102,034)	-	(2,012,282)
Rec area facilities & equipment	(274,036)	(16,544)	-	(290,580)
Ambulance building & equipment	<u>(581,833)</u>	<u>(66,877)</u>	<u>-</u>	<u>(648,710)</u>
Total accumulated depreciation	<u>(6,899,126)</u>	<u>(453,894)</u>	<u>-</u>	<u>(7,353,020)</u>
Depreciable assets, net	<u>8,258,287</u>	<u>(4,568)</u>	<u>-</u>	<u>8,253,719</u>
Business-type activities assets, net	<u>\$ 9,549,079</u>	<u>\$ (4,568)</u>	<u>\$ -</u>	<u>\$ 9,544,511</u>

Depreciation expense was charged to functions of the Town as follows:

Water	\$ 268,439
Sewer	102,034
Municipal recreation	16,544
Ambulance	<u>66,877</u>
Total business-type activities depreciation expense	<u>\$ 453,894</u>

**Town of Limon, Colorado**  
**Notes to Financial Statements (continued)**  
**December 31, 2016**

**6. Retirement Plan**

The Town maintains a single-employer defined benefit pension plan which covers all eligible Town employees, including police officers.

Employees' Pension Plan:

Plan Description. The Town of Limon Employees' Pension Plan (the Plan) is a single-employer defined benefit pension plan administered by the Town of Limon. The Plan provides retirement, disability, and death benefits to plan members and beneficiaries. The Town Board of Trustees has the authority to establish and amend benefit provisions. The Plan does not issue a publicly available financial report.

Full-time and special part-time employees that are at 21 years old are eligible to participate after one year of service. There is no provision for cost-of-living increases after benefits begin, and benefits vest as follows:

Years of Service	Vested Percentage
0-9	0%
10	50%
11	60%
12	70%
13	80%
14	90%
15	100%

Membership in the Plan consisted of the following at January 1, 2015, the date of the latest actuarial valuation:

Terminated plan members entitled to, but not yet receiving benefits	3
Active Plan Members	<u>25</u>
Total	28

Plan members are required to contribute 4% of compensation not exceeding \$550 per month and 6% of compensation in excess of \$550. The Town is required to contribute at an actuarially determined rate. Actual employer contributions for the year ended December 31, 2016, were \$60,646 and covered payroll was \$821,334.

Direct administrative fees are paid from plan income. Indirect expenses (portions of Town administrative salaries) are not allocated to the Plan.



**Town of Limon, Colorado**  
**Notes to Financial Statements (continued)**  
**December 31, 2016**

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**6. Retirement Plan (continued)**

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The Town's net pension liability was measured as of December 31, 2016, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of January 1, 2015. The total pension liability in the January 1, 2015 actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Entry Age	Normal
Investment Return	7.0 percent pre-retirement and 5.0% post-retirement
Salary Scale	2.50 percent

Mortality rates were based on the GATT Blended Table for expenses, and the RP2000 Combined Mortality Table for Males or Females for obligations, using scale MP-2015.

The long-term expected rate of return on Plan investments was determined using a best-estimate ranges of expected future real rates of return (expected returns, net of Plan investment expense and inflation) for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. The target allocation and best estimates of arithmetic real rates of return for each major asset class are summarized in the following table:

<b>Asset Class</b>	<b>Target Allocation</b>	<b>Long-term Expected Real Rate of Return</b>
Equities	60%	9.0%-10.0%
Fixed income	35%	4.0%-5.0%
Cash	<u>5%</u>	1.0%-2.0%
Total	<u>100%</u>	

*Discount Rate.* The discount rate used to measure the total pension liability was 7.0 percent. The projection of cash flows used to determine the discount rate assumed that employee contributions will be made at the current contribution rate and that contributions from employers will be made at contractually required rates, actuarially determined. Based on those assumptions, the Plan's fiduciary net position was projected to be available to make all projected future benefit payments of current active and inactive employees. Therefore, the long-term expected rate of return on Plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

**Town of Limon, Colorado**  
**Notes to Financial Statements (continued)**  
**December 31, 2016**

**6. Retirement Plan (continued)**

Changes in Town's Net Pension Liability

Changes in the Town's net pension liability for the year ended December 31, 2016 was calculated as follows:

	<b>Increase (Decrease)</b>		
	<b>Total Pension Liability [a]</b>	<b>Plan Fiduciary Net Position [b]</b>	<b>Net Pension Liability [a] – [b]</b>
Balance, December 31, 2015	\$ 2,108,122	\$ 1,674,923	\$ 433,199
Changes for the year:			
Service cost	60,605	-	60,605
Interest	147,499	-	147,499
Difference between expected and actual experience	(41,684)	-	(41,684)
Changes in assumptions	(13,519)	-	(13,519)
Net investment income (loss)	-	105,379	(105,379)
Contributions – employees	-	50,879	(50,879)
Contributions – employer	-	60,646	(60,646)
Benefit payments	(2,009)	(2,009)	-
Administrative expense	-	(8,630)	8,630
Net changes	150,892	206,265	(55,373)
Balance, December 31, 2016	\$ 2,259,014	\$ 1,881,188	\$ 377,826

Plan Fiduciary Net Position differs slightly from the presentation on page 13 due to accrued expenses not reflected above.

Sensitivity of the Net Pension Liability to Changes in the Discount Rate

The following presents the net pension liability calculated using the discount rate of 7.0 percent, as well as what the net pension liability would be if it were calculated using a discount rate that is 1-percentage-point lower (6.0 percent) or 1-percentage-point higher (8.0 percent) than the current rate:

	<b>Discount rate</b>	<b>Net pension liability</b>
1% decrease	6.0%	\$ 823,266
Current discount rate	7.0%	\$ 433,199
1% increase	8.0%	\$ 111,436

**Town of Limon, Colorado**  
**Notes to Financial Statements (continued)**  
**December 31, 2016**

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**6. Retirement Plan (continued)**

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Pension Expense, Deferred Outflows of Resources, and Deferred Inflows of Resources

For the year ended December 31, 2016, the Town recognized pension expense of \$76,223. At December 31, 2016, the Town reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	<b>Deferred Outflows of Resources</b>	<b>Deferred Inflows of Resources</b>
Differences between expected and actual experience	\$ -	\$ (31,085)
Changes of assumptions	16,968	-
Net difference between projected and actual earnings on Plan investments	100,937	-
<b>Total</b>	<b>\$ 117,905</b>	<b>\$ (31,085)</b>

Amounts reported as deferred outflows of resources and deferred inflows of resources will be recognized in pension expense as follows:

<b>Year ending December 31,</b>	
2017	\$ 31,145
2018	31,145
2019	31,145
2020	1,605
2021	(1,474)
Thereafter	(6,746)

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**7. Contingency—Constitutional Amendment**

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In November 1992, the Colorado voters passed a constitutional amendment (TABOR Amendment) to the State Constitution (Article X, Section 20) which requires voter approval for any increases in mill levies, revenue limits, spending limits and creation of multi-year debt. In addition, the amendment requires that a reserve be established for emergencies of 3% in 1995 and thereafter.

The Town has reserved \$84,424 within the General Fund and \$70,000 within the Utility Fund for the emergency reserve under the TABOR amendment.

**Town of Limon, Colorado**  
**Notes to Financial Statements (continued)**  
**December 31, 2016**

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**7. Contingency—Constitutional Amendment (continued)**

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On April 7, 1998, the voters of the Town approved a referendum allowing the Town to collect, retain and expend the full proceeds of the Town’s sales and property tax, state grants, fees and other revenues received from December 31, 1997 and thereafter.

The Town believes that it is in compliance with the provisions of the TABOR amendment. However, many provisions of the TABOR Amendment are complex and subject to further interpretation and will require judicial interpretation.

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**8. Long-Term Debt**

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**Revenue Bonds** – The Town issues bonds where the government pledges income derived from the acquired or constructed assets or from a specific revenue source to pay debt service. Revenue bonds at December 31, 2016 are as follows:

**2012 Water Revenue Refunding and Improvement Bonds** – These bonds are payable from Utility Fund Water revenues, together with interest from 2% to 3%.

During 2016 a principal payment of \$150,000 was made. Additionally, interest payments totaling \$71,600 were made, which are included as a direct expense under Water in the Statement of Activities.

Annual debt service requirements are as follows:

	<b>Principal</b>	<b>Interest</b>	<b>Total</b>
2017	\$ 160,000	\$ 68,600	\$ 221,600
2018	155,000	65,400	220,400
2019	170,000	60,750	230,750
2020	170,000	55,650	225,650
2021	240,000	50,550	290,550
2022-2025	1,445,000	124,650	1,569,650
	\$ 2,340,000	\$ 425,600	\$ 2,765,600

**Town of Limon, Colorado**  
**Notes to Financial Statements (continued)**  
**December 31, 2016**

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**8. Long-Term Debt (continued)**

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**2000 Water Revenue Bonds** – These bonds were payable from Utility Fund Water revenues, together with interest from 5.83% to 8.91%. This bond has a federal interest subsidy, which is shown as a revenue item in the financial statements. After the subsidy, the interest rate on the bonds is from 4.19% to 7.26%.

During 2016 principal payments of \$81,249 and interest payments of \$28,896 were made in addition to the federal subsidy interest amount of \$8,814 for a total of \$37,710 which is included as a direct expense under Water Treatment Plant in the Statement of Activities.

Annual debt service requirements are as follows:

	<u>Principal</u>	<u>Interest Before Federal Subsidy</u>	<u>Total</u>	<u>Federal Interest Subsidy</u>	<u>Net After Federal Subsidy</u>
2017	\$ 86,665	\$ 29,970	\$ 116,635	\$ 6,142	\$ 110,492
2018	92,082	25,570	117,652	4,718	112,934
2019	92,082	14,448	106,530	3,205	103,325
2020	<u>102,914</u>	<u>6,014</u>	<u>108,928</u>	<u>1,691</u>	<u>107,237</u>
	<u>\$ 373,743</u>	<u>\$ 76,002</u>	<u>\$ 449,745</u>	<u>\$ 15,756</u>	<u>\$ 433,989</u>

**Special Assessment Bond** – During 2004 the Town formed Special Assessment District Number 2004-1, in order to issue special assessment bonds for certain street and sidewalk improvements. Bonds are to be repaid from monies collected annually from levies against the affected property owners together with interest at 5.9%. Monies are collected and bonds paid from the General Fund.

During 2016 a principal payment of \$18,000 was made. An interest payment of \$3,245 was made which is included under governmental activities in the Statement of Activities.

Scheduled annual debt service requirements to maturity are as follows. However, the actual principal payments will be higher if additional principal is collected from the property owners, which would also affect future principal and interest requirements.

**Town of Limon, Colorado**  
**Notes to Financial Statements (continued)**  
**December 31, 2016**

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**8. Long-Term Debt (continued)**

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Annual debt service requirements on the bonds are as follows:

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2017	\$ 6,000	\$ 2,183	\$ 8,183
2018	6,000	1,829	7,829
2019	6,000	1,475	7,475
2020	7,000	1,121	8,121
2021	7,000	708	7,708
2022	<u>5,000</u>	<u>295</u>	<u>5,295</u>
	<u>\$ 37,000</u>	<u>\$ 7,611</u>	<u>\$ 44,611</u>

**Special Assessment Bond** – During 2005 the Town formed Special Assessment District Number 2005-2, in order to issue special assessment bonds for certain street and sidewalk improvements. Bonds are to be repaid from monies collected annually from levies against the affected property owners together with interest at 6.2%. Monies will be collected and bonds paid from the General Fund.

During 2016, a principal payment of \$24,000 was made. Additionally, interest payments of \$6,696 were made, which are included under governmental activities in the Statement of Activities.

Scheduled annual debt service requirements to maturity are as follows. However, the actual principal payments will be higher if additional principal is collected from the property owners, which would also affect future principal and interest requirements.

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2017	\$ 16,000	\$ 5,208	\$ 21,208
2018	17,000	4,216	21,216
2019	18,000	3,162	21,162
2020	20,000	2,046	22,046
2021	<u>13,000</u>	<u>806</u>	<u>13,806</u>
	<u>\$ 84,000</u>	<u>\$ 15,438</u>	<u>\$ 99,438</u>

**Town of Limon, Colorado**  
**Notes to Financial Statements (continued)**  
**December 31, 2016**

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**8. Long-Term Debt (continued)**

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**Lease-Purchase Loan** – During 2013 the Town entered into a lease with option to purchase agreement, in order to fund various energy conservation improvements. Payments, including interest at 2.9%, are due in semi-annual installments.

During 2016, total principal payments of \$35,687. Additionally, total interest payments of \$21,583 were made.

Scheduled annual debt service requirements to maturity are as follows.

	<b>Principal</b>	<b>Interest</b>	<b>Total</b>
2017	\$ 38,632	\$ 20,526	\$ 59,158
2018	41,756	19,384	61,140
2019	45,071	18,149	66,220
2020	48,588	16,816	65,404
2021	52,317	15,381	67,698
2022-2026	325,784	51,286	377,070
2027-2028	<u>165,251</u>	<u>6,080</u>	<u>171,331</u>
	<u>\$ 717,399</u>	<u>\$ 147,622</u>	<u>\$ 865,021</u>

**Colorado Maintenance Fee** – This amount represents the accumulation of a monthly fee from the State of Colorado for maintenance of the sewer system serving the Limon Correctional Facility and is payable from Utility Fund Restricted Cash. This fee will be discontinued as of 2031.



**Town of Limon, Colorado**  
**Notes to Financial Statements (continued)**  
**December 31, 2016**

**8. Long-Term Debt (continued)**

Total changes in Long-Term Liabilities during 2016 are as follows:

	Balance December 31, 2015	Additions	Payments	Balance December 31, 2016	Due Within One Year
Governmental activities:					
Special assessment bonds	\$ 163,000	\$ -	\$ (42,000)	\$ 121,000	\$ 22,000
Lease-Purchase	433,317	-	(20,535)	412,782	22,230
	<u>\$ 596,317</u>	<u>\$ -</u>	<u>\$ (62,535)</u>	<u>\$ 533,782</u>	<u>\$ 44,230</u>
Business-type activities:					
Bonds payable:					
2012 Water Revenue	\$ 2,490,000	\$ -	\$ (150,000)	\$ 2,340,000	\$ 160,000
2012 Bond Premium	52,421	-	(5,286)	47,135	5,286
2000 Water Revenue	454,992	-	(81,248)	373,744	86,665
Loans payable:					
Lease-Purchase	319,770	-	(15,153)	304,617	16,402
Colorado Maintenance Fee	18,997	2,578	(2,470)	19,105	-
	<u>3,336,180</u>	<u>2,578</u>	<u>(254,157)</u>	<u>3,084,601</u>	<u>268,353</u>
Total long-term liabilities	<u>\$ 3,932,497</u>	<u>\$ 2,578</u>	<u>\$ (316,692)</u>	<u>\$ 3,618,383</u>	<u>\$ 312,583</u>

Legal Debt Limit - The legal debt limit as defined by Colorado State Statutes, for General Obligation Bonds issued by the Town is as follows at December 31, 2016:

Actual Property Value (taxable)	\$ 111,863,831
	<u>          3%</u>
	3,355,915
General Obligation Bonds issued, other than for Water & Sewer purposes, which are specifically exempted for the limitation	<u>                  -</u>
Available Debt Margin	<u>\$ 3,355,915</u>

The issues have certain early redemption provisions that could be utilized in future years at the option of the Board of Trustees.

**Town of Limon, Colorado**  
**Notes to Financial Statements (continued)**  
**December 31, 2016**

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**9. Risk Management**

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The Town is exposed to various risks of loss to torts, theft of, damage to, and destruction of assets, errors and omissions, injuries to employees, and natural disasters.

The Town carries commercial insurance for risks described below and employee health insurance. Settled claims resulting from these risks have not exceeded commercial insurance coverage in any of the past three years.

**Property, Casualty, Errors and Omissions and Liability Insurance**

The Town is exposed to various risks of loss related to property, casualty, errors and omissions and liability losses. In 1986 due to the excessive cost of this insurance, the Town joined together with other cities and towns in the State of Colorado to form the Colorado Intergovernmental Risk Sharing Agency (CIRSA), a public entity risk pool currently operating as a common risk management and insurance program for members. The Town pays an annual contribution to CIRSA for its insurance coverage. The member agreement provides that the pool will be self-sustaining through member contributions and additional assessments, if necessary, and the pool will purchase excess insurance through commercial companies for member's claims in excess of a specified self insurance retention, which is determined each policy year.

During 2016 the Town paid \$73,484 for insurance coverage to the pool which is included in the operating expense of the general and enterprise funds.

**Workers' Compensation Insurance**

The Town is exposed to various risks of loss related to injuries of employees while on the job. In 2013 the Town renewed its membership in the Colorado Intergovernmental Risk Sharing Agency, Workers Compensation Pool (CIRSA).

During 2016 the Town paid \$63,774 for workers compensation coverage, which is included in the operating expense of the general and enterprise funds.

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**10. Interfund Transactions**

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Interfund receivable and payable are included within the balance sheet as they are current obligation and receivable of the appropriate fund. No eliminations have been made for interfund transactions in the fund financial statements.

**Town of Limon, Colorado**  
**Notes to Financial Statements (continued)**  
**December 31, 2016**

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**10. Interfund Transactions (continued)**

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The Town had the following interfund transactions during 2016:

Transfer from General Fund to Ambulance Fund for general operations.	\$ (25,129)
Transfer from General Fund to Municipal Recreation Area Fund for general purposes.	<u>(60,000)</u>
Total General Fund transfers, net	<u>\$ (85,129)</u>

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**11. Contingent Construction Payable**

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During the year 2000, the Town obtained two acres of land for a water treatment plant, in exchange for providing certain street, water and sewer improvements for seller's adjacent property. The agreed-upon value was \$114,000. The Town's obligation in this trade consists of two elements: (1) an obligation to complete certain improvements with an estimated cost of \$41,622, which were completed by the Town in 2001, and (2) a contingent liability to pay the seller's obligation of \$72,378 for improvements in the event the seller develops the adjacent land within 20 years. During 2006, the Town paid \$15,160 for those improvements resulting in a remaining contingent payable of \$57,218. There were no payments made under this agreement in 2016.

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**12. Employment Agreements**

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During 2003, the Town entered into employment agreements with four members of management. The agreements cover a variety of matters, including lump sum payment of three months' salary and three months' benefits, in the event the Board does not reappoint the employee after a regular municipal election, and he or she is willing and able to perform his or her duties. As of December 31, 2016, three of these individuals were employed, by appointment, by the Town. The fourth individual is now an at-will employee.

**Town of Limon, Colorado**  
**Notes to Financial Statements (continued)**  
**December 31, 2016**

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**13. Water Rights Lease**

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In June 2004, the Town purchased land, improvements, and water rights for \$689,454. The Town resold the real property to Frasier Farms. As a condition of the sale, the Town entered into a lease agreement to lease the water rights to Frasier Farms for 10 years at no charge. The lease contains a provision to temporarily terminate if the Town has an emergency shortage, then extend the lease to its original 10 year term and compensate Frasier Farms for any crop losses.

In May 2014, the original agreement was assigned to River Bend Ranch, LLC and amended to extend the lease for a 5 year term, with an option for an additional 5 year term. The amendment also requires lease payments of \$7,332 per year, adjusted annually in accordance with the Denver/Boulder/Greeley consumer price index. Half of the total annual payment is due on June 1<sup>st</sup> and the remaining half is due on December 1<sup>st</sup> of each year.